

UAACCE
September 14, 2007
SLCC – Jordan Campus

Members Present

Scott Greenwell	Murray Meszaros	Tom Borg
Connie Vincent	Ted Ungricht	Pauleen Stephenson
Marcie Collett	Burton Olsen	Carla Kulinsky
Nate Southerland	Judy Tukuafu	Greg Whittaker (DWS)

Members Excused

Sue Myers	Kathleen Johnson	John Kent
Dan Adams	Nikki Lovell	Janet O’Riley

Members Absent

Russ Collett	Todd Bird	Cyd Grua
Cynthia Krueger	Laird Hartman	Bruce Jefferies
Sandi Grant		

Meeting convened at 9:30 am.

Financial Report

Burton presented the financial report. Scott asked for clarification on NCEA funds. Tom asked for clarification on reimbursement for Sandi’s costs for the RoughRider Institute. Burton asked whether the email sent by Detleff about MPAEA dues is sufficient documentation to pay MPAEA dues. The board indicated that the email is sufficient; Burton said he would pay the dues. Tom moved to approve the financial report; Marcie seconded. Motion passed unanimously.

Minutes

Nate read the minutes and made corrections as suggested. Burton moved to approve; Tom seconded. Motion passed unanimously.

Board Roster

Nate sent out roster for changes. Changes were made, and Nate will send out new copy of roster to all members by email.

USOE Conference Scholarship Proposal

Marty Kelly approached Scott and asked to send 100 line staff to the MPAEA conference on scholarship. To accommodate this, she asked that we allow USOE to pay \$250 per scholarship recipient instead of full registration rates. A lengthy discussion ensued regarding actual conference attendance costs and whether the \$250 would cover actual costs. A discussion of whether to gift memberships to scholarship recipients was deferred until after a vote on whether to approve reduced rate. Burton moved to approve Marty’s proposal and identify that as a scholarship rather than a reduced registration rate. Marcie seconded the motion. Motion passed with 9 yeas and 2 nays.

A discussion ensued of whether it is ethical to gift membership for an increased conference registration fee. The final decision was that the prices and policy for costs for the MPAEA conference has already been set. The point of discussion came back to whether to gift membership to the 100 scholarship recipients. After lengthy discussion, Tom made a motion that the scholarship recipients not receive complimentary membership in UAACCE. Judy seconded. Motion passed with 10 in favor and one opposed.

MPAEA Conference Updates

Nate reviewed the sponsor/exhibitor invitation and sponsorship levels that John has been working on. Several folks suggested possible sponsors and will forward those suggestions to John.

Connie will be sending out another postcard around November 1st. Deadline for exhibitor/sponsor registration will be January 11, 2008. Deadline for presentation proposals is November 1, 2007. Scott requested that each board member identify and contact at least one presenter. Each member will report on their potential speaker at the October board meeting on October 19th.

Conference shirts will be sold; shirts cost \$6.50 and will be sold for \$12-15. Judy found a vendor that can get us tote bags for \$3.95 plus \$40 setup fee. Scott suggested we go with Judy's vendor to save costs. After some discussion on whether we could move ahead, the group decided not to order bags until January. Burton made a motion to table the subject, and Scott approved the motion ;-).

Connie gave an update on progress on the UVSC contract. Burton wrote a check to UVSC to pay the contract (this expenditure was approved at the last board meeting). Connie is working on the conference registration and will begin working on the full conference schedule. Nate will get mailing lists to Connie.

P & I Workshop – October 19, 2007

Pauleen gave an update on food menus and costs for 80-100 participants. Other expenses include a \$200 honorarium to Kay Gillespie. We will not charge presenters and panel members registration fees. Pauleen will submit an invoice for mailing and printing costs later for reimbursement. Nate is collecting registration info and will make badges for participants and presenters. Pauleen needs three session facilitators. Judy and Scott will staff the registration table. Pauleen will also be printing up a program for the workshop. Ask Janet to get membership brochures for workshop participants.

October UAACCE Board Meeting

The UAACCE board will meet during the breakout sessions at the Corrections Workshop (October 19, 10 am – 12 pm) and will stay for lunch.

2008 UAACCE Conference

We need to identify a location for the 2008 conference. Judy will come to the October board meeting with several locations to choose from.

Nominations & Elections

Carla will work on nominations and elections and will get out a nomination letter by October 1st. Elections will take place electronically before the December board meeting.

Forum/Committee Reports

Concurrent Enrollment (NACEP – National Alliance of Concurrent Enrollment Professionals) conference October 27-29 at the Little America hotel.

Final items

- Nate received the corporation renewal notice for \$7.00. Marcie moved to approve corporation renewal; Ted seconded. Motion passed unanimously.
- Conference committee planning meeting to be held on a Friday afternoon.
- Action items for October meeting: speaker recommendations from Board members; report from Sandi on Health & Safety manual; 2008 conference committee report.

Pauleen moved that we adjourn. Motion passed unanimously.

Next Meeting: October 19, 10:00 am – 12:00 noon; Fred House Academy